



Montessori Children's House & Montessori Children's Elementary

717 9th Street & 703 9th Street
Ramona, CA 92065

Phone: (760) 789-5363 Phone: (760) 788-0910 Fax: (760) 788-8130 Facility # 372005959
Website: www.MCHMCE.com Email: Montessori2XL@yahoo.com

Application for Enrollment 2016-2017 school year

Elementary - Statement of Tuition Agreement and Payment Policies.

Application to Montessori Children's House & Montessori Children's Elementary is made annually.

There is a \$50 registration fee (**non-refundable**). The registration fee **must accompany** the application when submitted.

Tuition is for the full academic year (10 months). When a child is enrolled, it is understood that the enrollment is for the entire year.

A deposit equivalent to one month of tuition is due when the child is accepted into the program. This initial deposit becomes your June 2017 tuition payment.

An insurance fee of \$235 is due with the deposit. This fee is **not** pro-rated for late enrollment.

A \$290 material/book fee is due for the **Elementary** school.

A onetime fee of \$25 is required for the purchase of an earthquake kit. The kit has a five year shelf life.

The enrollment fees are **non-refundable** once you are accepted into the program. If you should move from the area and a one month notice is given, a pro-rated refund of the deposit will be mailed to you once the spot is filled.

For your convenience, tuition payments are made in 9 equal installments, September - May.

These payments are due the first day of each month.

Please understand that our expenses are not reduced because of absences, therefore, monthly payments cannot be adjusted due to illnesses or voluntary absences.

School hours are from 8:30 a.m. to 3:00 p.m. Child care is available at Montessori Children's House.

Montessori Children's House & Montessori Children's Elementary is open to all children regardless of race, sex or creed. We generally follow the Ramona Unified School District calendar.

Application is hereby made to enroll: _____
(child's name) (birth date)

Fixed-rate Full Time Care Option _____ or Part time/Occasional Childcare: _____
(please specify days and times)

I give my permission to MCH / MCE to use my child's photo on its: **Website** **Yes** **No**
MCH/MCE Facebook **Yes** **No**

I understand and agree to the above conditions:

Signature of both parents/guardians: _____ Date: _____

_____ Date: _____

Address: _____ Phone: _____

Family E-mail address _____

Your child have any allergies or health concerns? _____

***How did you hear about our school** _____



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Elementary - Tuition and Schedule Information 2016 – 2017 school year

Serving elementary grades Pre-Elementary through 6th.

Tuition is for the full academic year (10 months based on an annual rate).

Our school hours are 8:30 a.m. - 3:00 p.m.

- \$50 Registration fee (non-refundable).
- \$235 Insurance fee. This fee is not pro-rated for late enrollment.
- \$290 Book and material fee for the **Elementary** school.
- \$25 (one time fee) is required for the purchase of an earthquake kit.
The kit has a five year shelf life.

A deposit equivalent to one month of tuition is due upon acceptance to the program. This deposit will become your June 2017 payment. The above enrollment fees are not refundable once you are accepted into the program. If you should move from the area and a one month notice is given, a pro-rated refund of the deposit will be mailed to you once the spot is filled.

Annual Elementary Tuition \$7350 **Annual Elementary Tuition plus Childcare \$9550**

Nine equal payments are made September through May, due the first day of each month.

A 10% total tuition discount is available to families with two or more students enrolled.

A 5% discount will be given, when the annual tuition is **paid in full by June 30th 2016**.

Child care, provided at MCH, from 6:30 - 8:30 a.m. and 3:00 - 6:00 p.m. is \$5.50/hour, billed at the end of each month. Children left after 6:00 p.m. will be charged \$1.00 per minute late fee. **If you require full time childcare you may opt for a yearly discounted, fixed monthly childcare rate. Non-school days, holiday care or minimum days are not included.**

Minimum days for staff development are scheduled for the third Thursday of each month.

All students will be dismissed at 12:30 p.m. Child care will be available for a limited number of students at the rate of \$6.50/hour, billed at the end of each month.

A \$25 fee will be charged for returned checks.

A late fee of 5% of your tuition will be charged for accounts delinquent beyond the 5th day and 10% of your tuition delinquent beyond the 10th. Enrollment may be terminated and deposit forfeited if accounts are not current by the end of the month. Please contact Linda Jordan if you need to make special arrangements.

Please make checks payable to MCH or MCE

- Should there be openings during the school year, we will contact families on our waiting list.
- This tuition information does not include non school, holiday care or summer session.