



Montessori Children's House & Montessori Children's Elementary

717 9th Street & 703 9th Street
Ramona, CA 92065

Phone: (760) 789-5363

Phone: (760) 788-0910

Fax: (760) 788-8130

Facility # 372005959

Website: www.MCHMCE.com

Email: Montessori2XL@yahoo.com

Application for Enrollment for 2016-2017 school year

Pre-Primary - Statement of Tuition Agreement and Payment Policies.

Application to Montessori Children's House & Montessori Children's Elementary is made annually.

There is a \$50 registration fee (**non-refundable**). The registration fee **must accompany** the application when submitted.

Tuition is for the full academic year (10 months). When a child is enrolled, it is understood that the enrollment is for the entire year.

A deposit equivalent to one month of tuition is due when the child is accepted into the program. This initial deposit becomes your June 2017 tuition payment.

An insurance fee of \$235 is due with the deposit. This fee is **not** pro-rated for late enrollment.

A \$160 material fee is due for the **Pre-Primary** class.

A onetime fee of \$25 is required for the purchase of an earthquake kit. The kit has a five year shelf life.

The enrollment fees are **non-refundable** once you are accepted into the program. If you should move from the area and a one month notice is given, a refund of the deposit will be mailed to you once the spot is filled.

For your convenience, tuition payments are made in 9 equal installments, September - May.

These payments are due the first day of each month.

Please understand that our expenses are not reduced because of absences, therefore, monthly payments cannot be adjusted due to illnesses or voluntary absences. We do not make provisions for make-up days for part-time students. Also note that we encourage five-day enrollment (full or half day).

Montessori Children's House & Montessori Children's Elementary is open to all children regardless of race, sex or creed. We generally follow the Ramona Unified School District calendar.

Application is hereby made to enroll: _____
(child's name) (birth date)

On _____;
(list days) (Indicate full or half days)

Fixed-rate Full Time Care Option _____ or Part time/Occasional Childcare: _____
(Please specify days and times)

I give my permission to MCH / MCE to use my child's photo on its: **Website** **Yes** **No**
MCH/MCE Facebook **Yes** **No**

I understand and agree to the above conditions:

Signature of both parents/guardians: _____ Date: _____
_____ Date: _____

Address: _____ Phone: _____

Family E-mail address _____

Your child have any allergies or health concerns? _____

***How did you hear about our school** _____



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Pre-Primary - Tuition and Schedule Information **2016 - 2017 school year**

Serving children ages 18 months through 3 years old.

Tuition is for the full academic year (10 months based on an annual rate).

- **\$50** Registration fee (non-refundable).
- **\$235** Insurance fee. This fee is not pro-rated for late enrollment.
- **\$160** Material fee for the **Pre-Primary** class.
- **\$25** (one time fee) is required for the purchase of an earthquake kit. The kit has a five year shelf life.

A deposit equivalent to one month of tuition is due upon acceptance to the program. This deposit will become your June payment. The deposit is not refundable once the school year begins unless you move from the area. In those cases if one month notice is given and we are able to fill your spot, a pro-rated refund will be mailed to you. The above enrollment fees are **non-refundable**.

Nine equal payments are made September through May, due the first day of each month.

A 10% total tuition discount is available to families with two or more students enrolled.
A 5% discount will be given, when the annual tuition is paid in full by June 30th 2016.

Extended day, child care is provided for the half-day student who needs to extend occasionally into the afternoon. 12:30 p.m. - 3:00 p.m. at a rate of \$6.50/hour.

Child care 6:30 - 8:30 a.m. and 3:00 - 6:00 p.m. is \$5.50/hour, billed at the end of each month. Children left after 6:00 p.m. will be charged \$1.00 per minute late fee. If you require full time childcare you may opt for a yearly discounted, fixed monthly childcare rate. Non-school days, holiday care, or minimum days are not included.

Minimum days for staff development are scheduled for the third Thursday of each month. All students will be dismissed at 12:30 p.m. Child care will be available for a limited number of students at the rate of \$6.00/hour, billed at the end of each month.

A \$25 fee will be charged for returned checks.

A late fee of 5% of your tuition will be charged for accounts delinquent beyond the 5th day and 10% of your tuition delinquent beyond the 10th. Enrollment may be terminated and deposit forfeited if accounts are not current by the end of the month. Please contact Linda Jordan if you need to make special arrangements.

Number of Days per week	FULL DAYS 8:30 am - 3:00 pm			Discounted FULL Time Care 6:30 am - 6:00 pm	HALF DAYS 8:30 am - 12:30 pm		
	Annual Tuition	Deposit	Monthly Sept. - May	Tuition with Full Time Childcare Fixed Monthly Rate Option	Annual Tuition	Deposit	Monthly Sept. - May
5	\$7300	\$730	\$730	\$950	\$5700	\$570	\$570
4	\$7050	\$705	\$705	\$900	\$5350	\$535	\$535
3	\$6200	\$620	\$620	\$780	\$4550	\$455	\$455

Please make checks payable to MCH or MCE

- Combinations of full and half day schedules can be arranged according to availability of days.
- Should there be openings during the school year, we will contact families on our waiting list.
- This tuition information does not include, non-school days, holiday care or summer session.